

# Measuring Guide for Cellular Shades and Pleated Shades

## Tools and Tips

- **Steel tape measure** — do not use cloth tape
- **Pencil**
- **Measurement Worksheet** – see page 3
- **Measure each window** and identify window locations – size variances are common
- **Round measurements** to the nearest 1/8"
- **Clearly record measurements** – width vs. height

*Double-check your work—always measure twice to ensure accuracy.*

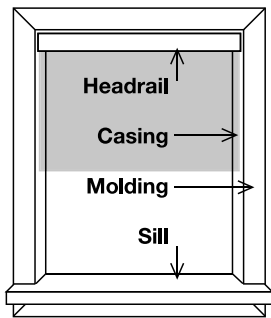
1/8"  
1/4"  
3/8"  
1/2"  
5/8"  
3/4"  
7/8"

## Choose a Mount Type: Inside Mount or Outside Mount

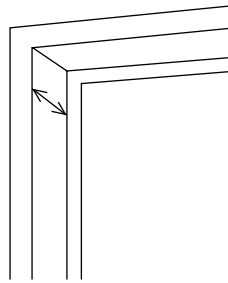
(See next page if you need help deciding which mount is best for your windows.)

### Inside Mount

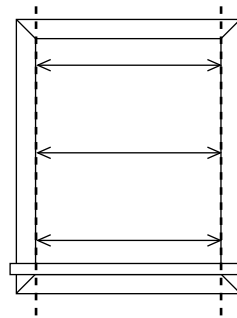
Window treatments are installed inside the window casing.



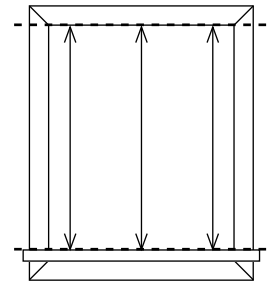
Inside Mount Blind



Depth



Width



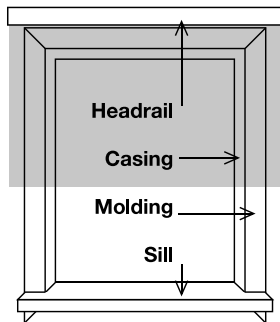
Height

- 1 **Measure Depth:** See chart on next page to determine if window casing has enough depth for an inside-mount window treatment.
- 2 **Measure Width:** Measure the inside width of window casing in three places. Record narrowest measurement.
- 3 **Measure Height:** Measure the inside height from the top of window casing to top of sill in three places. Record longest measurement.

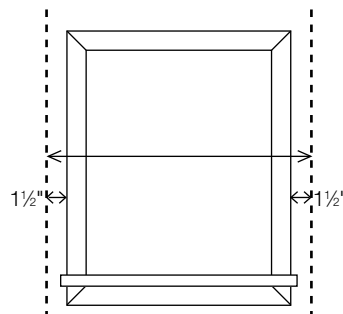
**Note:** Do not take any deductions for clearance. The manufacturer will take a 3/8" deduction off the overall width for a perfect fit.

### Outside Mount

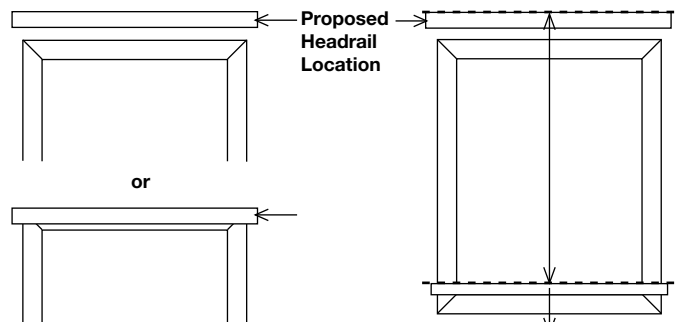
Window treatments are installed outside the window casing. Mount directly to wall or molding.



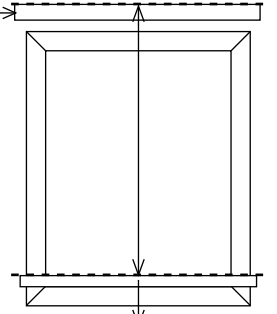
Outside Mount Blind



Width



Headrail Location



Height

- 1 **Measure Width:** Measure width to be covered. We recommend 1 1/2" overlap on each side of the window (3" total) for optimum light control and privacy. Record measurement.
- 2 **Determine Headrail Location:** Determine if headrail will be on molding or above molding and mark spot.
- 3 **Measure Height:** Measure height to be covered from top of headrail location to top of sill or lower if overlap is desired for additional light control and privacy. Record measurement.

**Note:** The manufacturer makes **NO** deductions on outside-mount installations.

# Mounting Considerations

## Reason for Choosing Inside Mount

### Clean Look

- Inside-mount treatments are installed inside the window casing, showcasing attractive window trim.
- The window opening frames the window treatment for a finished, clean appearance.

### Allows Sill Space on Deep Windows

- In some deep-set windows, the window treatment can be installed to allow plants or other items to be placed in front of the window treatment on the sill.

## Limitations of Inside Mount

### Light Gaps

- A small deduction in the width is taken at the factory to allow for proper operating clearance, and this causes a small gap on each side of the window treatment, affecting the treatment's ability to darken a room.

### Obstructed View

- The stack (compressed portion of the window treatment when fully raised) will obstruct part of the view from the window.

### Architectural Obstacles

- Obstacles such as handles and cranks can interfere with the operation of inside-mount treatments.

## Reason for Choosing Outside Mount

### Improve Privacy and Light Control

- Light gaps on the side of the window treatment can be substantially diminished or eliminated.

### Fewer Installation Limitations

- Outside-mount window treatments are ideal for covering non-square windows.
- Outside-mount window treatments are installed higher than the window opening for an unobstructed view when fully raised.

### Architectural Obstacles

- Outside-mount window treatments can clear obstacles like handles and cranks.

### Enlarge the Look of a Small Window

- Increase overlap above and below or to each side of the window.

### Hide Window Trim

- Outside-mount window treatments can easily hide unattractive window trim.

## Limitations of Outside Mount

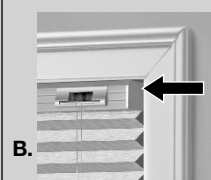
### Required Surface Above Window Frame

- Outside-mount brackets require at least 2" of flat surface above window or on window frame for mounting brackets; Projection brackets or shims can be ordered if needed to clear frame or molding.

## Inside Mount Window Casing Minimum Depth Requirements

**A. Flush Mount:** If the window casing is deep enough to mount the entire headrail inside of it, this is called a flush mount.

**B. Partially Recessed:** A partially recessed window treatment is when the depth of the window casing is less than the space necessary for a flush mount.



Cellular and Pleated Shades	Control Type		
3/8" Cellular Shades • Single Cell • Double Cell	Standard Cord Lift	1 7/8"	3/4"
	Cordless and Motorization		
	Corded Bottom Up/Top Down	2 1/8"	
	Cordless Bottom Up/Top Down		
3/4" Cellular Shades • Single Cell	Standard Cord Lift	2 1/8"	1 1/8"
	Cordless and Motorization		3/4"
	Corded Bottom Up/Top Down	2 1/8"	
	Cordless Bottom Up/Top Down		
1" Pleated Shades	Standard Cord Lift	1 7/8"	3/4"
	Cordless		
	Corded Bottom Up/Top Down	2 1/8"	
	Motorization		
2" Pleated Shades	Standard Cord Lift	2 1/8"	3/4"
	Cordless		
	Corded Bottom Up/Top Down	2 1/8"	
	Continuous-loop Lift		

# Measuring and Ordering Worksheet

**Window #1** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

Measure width of window in 3 places  
and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

Measure height of window in 3 places  
and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type:  Inside  Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

Corded

Cordless

Bottom Up/Top Down  
(Cellular, Pleated, Roman, and  
Natural Shades)

Sun Up/Sun Down  
(Cellular & Pleated Shades only)

Cornice: \_\_\_\_\_

Valance: \_\_\_\_\_

Other: \_\_\_\_\_

**Window #2** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

Measure width of window in 3 places  
and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

Measure height of window in 3 places  
and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type:  Inside  Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

Corded

Cordless

Bottom Up/Top Down  
(Cellular, Pleated, Roman, and  
Natural Shades)

Sun Up/Sun Down  
(Cellular & Pleated Shades only)

Cornice: \_\_\_\_\_

Valance: \_\_\_\_\_

Other: \_\_\_\_\_

**Window #3** \_\_\_\_\_  
(location)

## Measuring

### For Inside Mount

Depth of window casing: \_\_\_\_\_

Measure width of window in 3 places  
and circle the narrowest width below:

Width #1: \_\_\_\_\_

Width #2: \_\_\_\_\_

Width #3: \_\_\_\_\_

Measure height of window in 3 places  
and circle the longest height below:

Height #1: \_\_\_\_\_

Height #2: \_\_\_\_\_

Height #3: \_\_\_\_\_

### For Outside Mount

Width: \_\_\_\_\_

Height: \_\_\_\_\_

## Ordering

Mount Type:  Inside  Outside

Ordering Width: \_\_\_\_\_

Ordering Height: \_\_\_\_\_

Type of Blind or Shade: \_\_\_\_\_

Style Name: \_\_\_\_\_

Color Number: \_\_\_\_\_

Controls & Options to consider:

Corded

Cordless

Bottom Up/Top Down  
(Cellular, Pleated, Roman, and  
Natural Shades)

Sun Up/Sun Down  
(Cellular & Pleated Shades only)

Cornice: \_\_\_\_\_

Valance: \_\_\_\_\_

Other: \_\_\_\_\_