

## TASK: Correct Uneven Hanging or Operation – 2" or Greater Horizontal Blinds

Use If/When: Blinds are not hanging level or operating evenly.

Tools Needed: Screwdriver, Needle-nose Pliers

1. Remove valance from mounting clips. Tilt the slats horizontally. Lift and lock the slats in the raised position leaving approximately 1" of space between top slat and underside of the headrail.



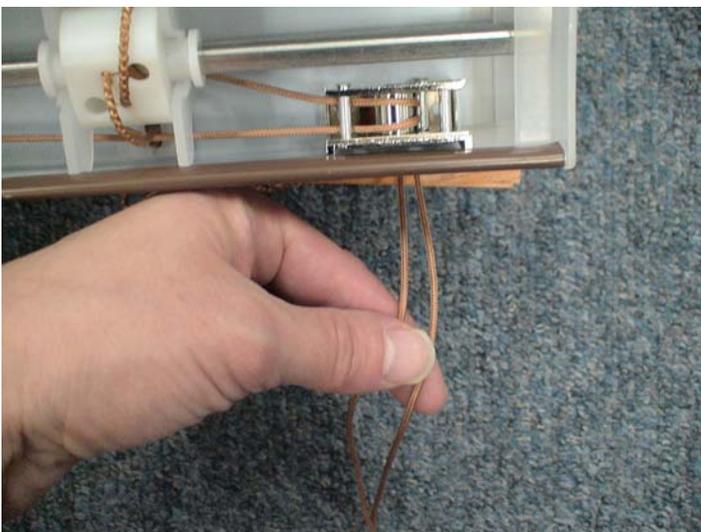
2. Remove the blind from the mounting brackets.



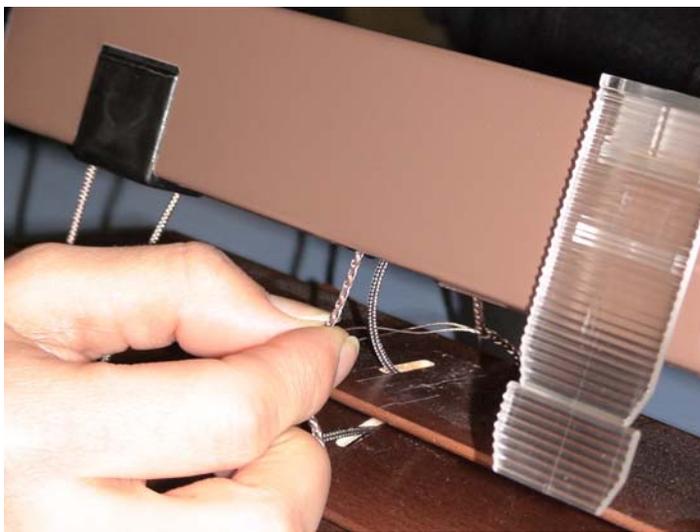
Or



3. Check cords going over the cord lock roller to make sure they are not twisted. If the lift cords are twisted, raise the blind completely. Smooth cords between fingers from top to bottom. Lower the blind slowly while gently guiding the cords through your fingers.



4. If one side of the top slat looks higher than the other, the ladder tape may be caught in the headrail. Gently pull down on the ladder tape between the headrail and the top slat on the side that looks higher.



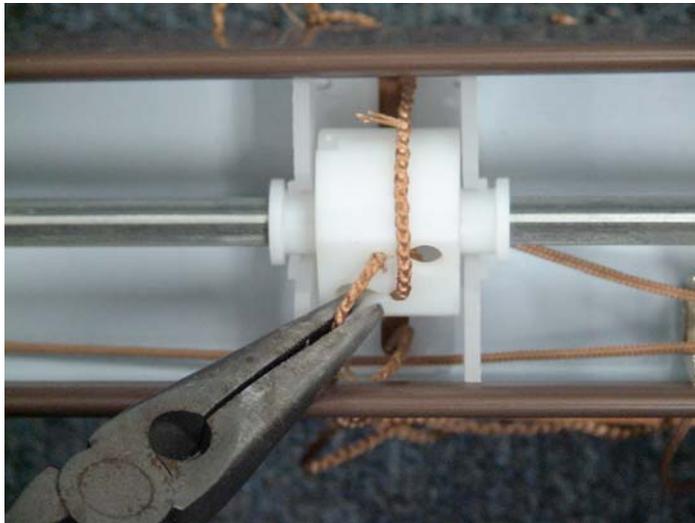
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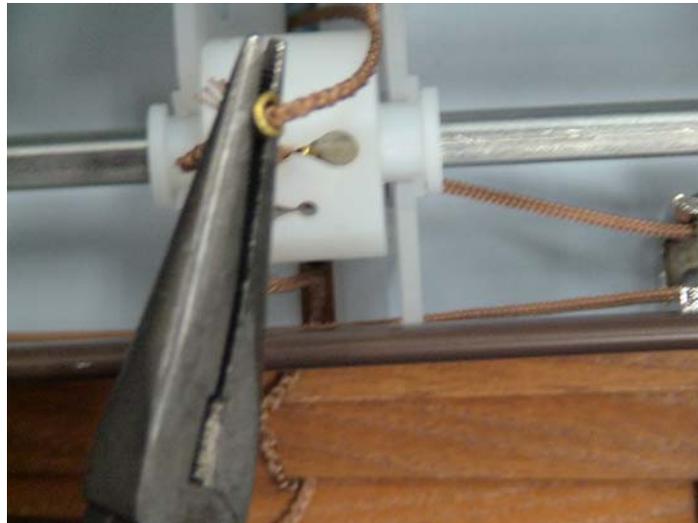
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### STEPS 5-7 DO NOT USE FOR BLINDS WITH DECORATIVE TAPES.

5. The ladder tapes may be twisted or caught around the tape drum. Use needle-nose pliers to untangle the cords.



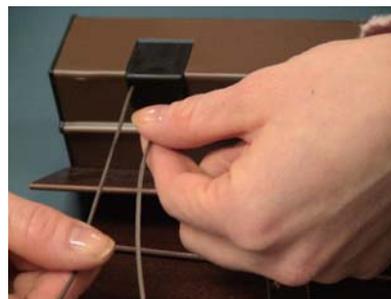
6. Use needle-nose pliers to open the brass eyelet on the end of the ladder on the side hanging too high. Slide eyelet toward the end of the ladder cord and use needle-nose pliers to re-crimp. Use the location of the brass eyelet on a different ladder cord as a guide. All eyelets must be located at the same position on all ladders to ensure level blinds.



7. If the ladders are detached from the tape drum, use needle-nose pliers to retrieve the ladder cord. Slide ladder cord back into the tape drum slots.



8. Tilt the slats to make sure the blind operates properly.



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9. Reinstall blind in brackets.  
Reinstall valance in clips.

