

TASK: Correct Uneven Continuous Loop with Dust Cover Cellular and Pleated Shades

Use If/When: Shade with color coordinated metal rail and white plastic cover does not hang evenly.

Tools Needed: Carpenter's Level, Flathead Screwdriver, Tape

The internal components can move if the bottomrail is bumped when the shade is in the lowered position.

1. Use a carpenter's level to make sure the brackets, window and mounting surface are level.



2. Raise shade fully. Remove screw to release tensioner or cord locking guide at the bottom of the continuous loop.

Cord Tensioner prior to March 5, 2012:



Cord Locking Guide after March 5, 2012:



3. Remove shade from installation brackets using a flathead screwdriver. Insert tip of screwdriver between the back of the headrail and the bracket.



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4. Remove dust cover, starting with top corner. Run flat head screwdriver across the top to separate it from the headrail. Place pressure on the back to remove.

Note: Do not remove the end caps.



5. Make sure cords are not twisted or tangled in the headrail. If needed, remove the plastic cover to adjust the cords.

Tangled Cords



Untangled Cords



6. If cords are not tangled, replace dust cover. Replace shade in the brackets by attaching the front of the shade to the front of the brackets. Push on the shade until it snaps into place.



7. Mount the tensioner or cord locking guide depending on manufacturing date as previously installed.

Cord locking guide prior to March 5, 2012:



Cord locking guide after March 5, 2012:



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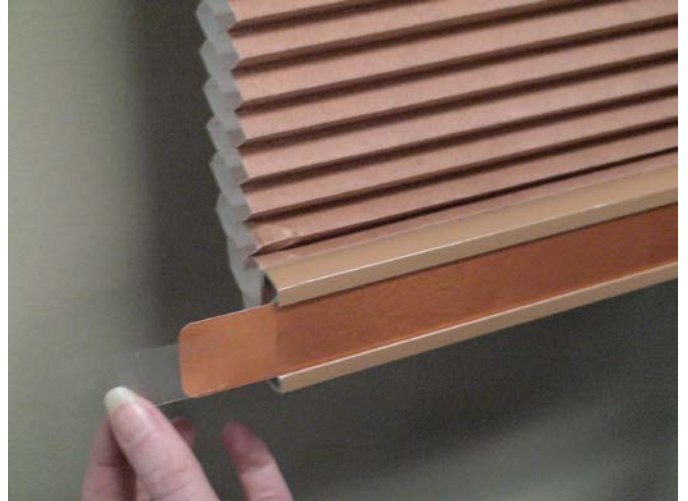
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8. Remove one end cap from the bottomrail.



9. Slide aluminum slat from bottomrail. Placing a piece of tape on the end of the aluminum slat makes it easier to slide.



10. Locate the cord on the side of the shade that is lower. Retie knot in cord so the shade is even in length.



11. Replace aluminum slat and end cap being careful not to dent the aluminum slat. Hint: Placing a piece of tape on the end of the aluminum slat makes it easier to slide.



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12. Raise and lower the shade several times to ensure proper operation.

