

TASK: Lengthen Cordless Cellular and Pleated Shades

Use If/When: Cordless shade creeps up or does not extend to ordered length.

Tools Needed: Flathead Screwdriver, Tape

1. Allow blind to hang in the lowered position for 24 – 48 hours to allow fabric to relax.



2. While blind is in the lowered position, pull bottom rail toward you. With an open palm, gently rub in a vertical motion to help relax the fabric.



3. If step 1 and 2 did not correct the issue, raise shade fully. Remove shade from installation brackets using a flathead screwdriver. Insert tip of screwdriver between the back of the headrail and the bracket.



4. Turn shade upside down on a flat surface. Remove one end cap off the bottom rail.



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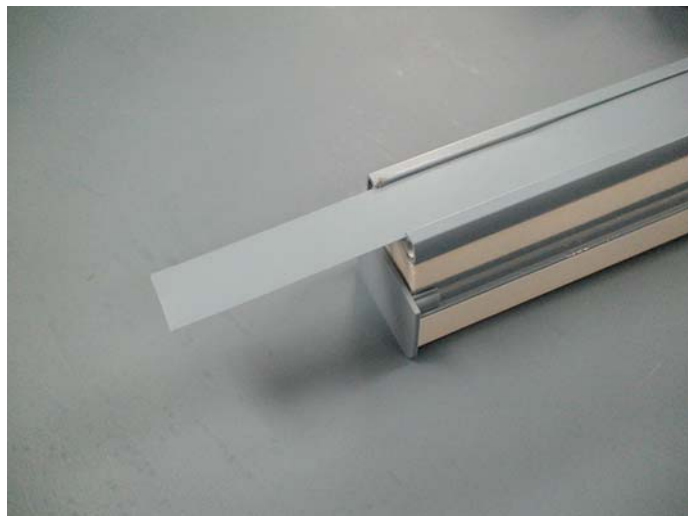
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USE STEP 5 FOR CELLULAR ONLY

5. Verify that there is a metal rod inserted on each side of the bottom rail. If the metal rods are missing, contact customer service at 800-221-6352. Refer to your order number and we will mail them to you.



6. Slide aluminum slat from bottomrail.



7. Confirm there is space for weights to be added. To add weights, remove white piece of tape that is on the weight and place weight in open space of the bottomrail. If weights are needed, contact customer service at 800-221-6352. Refer to your order number and we will mail them to you.



8. Replace aluminum slat and end cap.
Tip: Placing a piece of tape on the end of the aluminum slat makes it easier to slide back in.



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9. Reinstall shade into brackets by attaching front of shade to the front of the brackets. Push back on shade until it snaps into place.

