### TASK: Replace Continuous Loop Clutch

**Use If/When:** Replace broken clutch for continuous loop.

**Tools Needed:** Screwdriver

1. Remove shade from brackets by twisting the wing nut counter clockwise.
2. Remove screws from base of clutch.
3. Remove clutch and retainer by pulling each piece in the opposite direction until the spears have completely disengaged.
4. Remove disc from end of shaft by removing the screws, then remove retainer.
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<table>
<thead>
<tr>
<th>Step</th>
<th>Instruction</th>
</tr>
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<tbody>
<tr>
<td>5.</td>
<td>If replacement clutch did not come with the cord loop, use the cord loop from OLD clutch. Wrap cord loop around gear wheel.</td>
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<td>6.</td>
<td>Snap spears into clutch.</td>
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<td>7.</td>
<td>Slide NEW retainer into shaft.</td>
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<tr>
<td>8.</td>
<td>Slide spears through disc.</td>
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</tbody>
</table>
9. Snap spears into place on the retainer.

10. Tighten screws to attach the retainer disc back onto the shaft.

11. Slide the disc to the back of the clutch. Then mount clutch onto headrail.

12. Make sure cord clips are evenly spaced from shaft bracket. It is important the lift cord starts on the back line located on the shaft.
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13. Reinstall by turning wing nut clockwise.